

Remedial Process Community Involvement Activities

Remedial Activity	Site/Community Involvement Activity	NCP Section
Pre-Remedial/NPL Listing Activities	May: -Prepare site fact sheet -Distribute press release -Conduct informal local communication	
NPL Listing	Must: -Publish proposed rule in Federal Register -Solicit comments through a public comment period -Publish the final rule in the Federal Register -Make available a response to each significant comment and any significant new data submitted during the comment period May: -Prepare site fact sheet -Prepare Technical Assistance Grant (TAG) fact sheet -Distribute press release	40 C.F.R. 300.425(d)(5)(i-ii)
Prior to Commencement of RI/FS Field Work	Must: To the extent practicable: -Conduct community interviews -Prepare a formal Community Involvement /Relations Plan (CIP/CRP) -Establish information repository near location of response action -Inform interested parties of information repository -Inform community of availability of Technical Assistance Grants (TAGs)	40 C.F.R. 300.430(c)(2)(i-iv)
Upon Commencement of RI	Must: -Make AR file available for public inspection -Issue public notice of AR file availability	40 C.F.R. 300.815(a-c)
During RI/FS	May: -Engage community once/twice per year -Prepare site fact sheet -Distribute press release	
Upon Completion of Feasibility Study and Proposed Plan	Must: -Issue public notice of RI/FS and proposed plan availability -Provide 30 day comment period -Prepare responsiveness summary to comments -Provide public meeting -Generate meeting transcript	40 C.F.R. 300.430(f)(3)(i)(A-F)

Remedial Process Community Involvement Activities

Remedial Activity	Site/Community Involvement Activity	NCP Section
Significant changes following Proposed Plan but before Record of Decision (ROD) that <u>could</u> be anticipated by public	Must: -Prepare responsiveness summary to accompany ROD -Discuss significant changes in ROD	40 C.F.R. 300.430(f)(3)(ii)(A)
Significant changes following Proposed Plan but before Record of Decision (ROD) that <u>could not</u> be anticipated by public	Must: -Prepare responsiveness summary to accompany ROD -Issue revised proposed plan -Provide notice of additional comment period	40 C.F.R. 300.430(f)(3)(ii)(B)
After ROD is signed	Must: - Issue public notice of ROD availability -Make ROD available for public	40 C.F.R. 300.430(f)(6)(i-ii)
Prior to initiation of Remedial Design (RD)	Must: -Review the CRP/CIP to determine if it should be revised to describe further CI activities during Remedial Design/Remedial Action (RD/RA) not already addressed in CIP/CRP	40 C.F.R. 300.435(c)(1)
Post ROD significant changes that do not fundamentally alter the remedy with respect to scope, performance, or cost including RD/RA and Operation & Maintenance (O&M)	Must: -Publish a notice with explanation of significant differences (ESD) -Update AR with ESD	40 C.F.R. 300.435(c)(2)(i)(A-B)
Post ROD fundamental remedy alterations including Remedial Design/Remedial Action (RD/RA) and Operation & Maintenance (O&M)	Must: -Propose ROD amendment -Issue public notice of proposed amendment -Provide 30 day comment period -Provide public meeting -Generate meeting transcript -Issue public notice of amended ROD -Make amended ROD available in information repository prior to commencement of remedial action affected by amendment	40 C.F.R. 300.435(c)(2)(ii)(A-H)
Upon completion of final engineering remedial design	Must: -Issue site fact sheet -As appropriate, provide public briefing before initiation of remedial action	40 C.F.R. 300.435(c)(3)