

EPA Region 7 Brownfields Grant Workshop: Proposal Guidelines Question & Answer



Presented by:
US EPA Region 7 Brownfields Program
www.epa.gov/region7/cleanup/brownfields/index.htm

EPA Region 7 Presenters

- Stephanie Doolan – Brownfields Team
- Bob Richards – Office of Regional Counsel

Contact information available at:
<http://www.epa.gov/region7/cleanup/brownfields/contacts.html>



Presentation Agenda


- Introduction/Purpose
- Reminders
- What's New in the FY 10 Proposal Guidelines
- Additional Resources
- Questions & Answers (Q & A)
- Final Questions



Reminders



Reminders

- August 12, 2008 – ARC Request for Proposals (RFP)
- Proposal submission deadline – **October 16, 2009**
- Proposals may be sent through the U. S. Postal Service, commercial delivery service, or electronically to bfcompetition@epa.gov 



Reminders

- Only one method of submission should be used
- Proposals sent via USPS or commercial delivery service must be postmarked by October 16, 2009
- Electronic proposals must be received by bfcompetition@epa.gov by 11:59 p.m. Eastern Standard Time on October 16, 2009

*Facsimiles will NOT be considered



Reminders

- Submit second hard copy of proposal to your Brownfield Coordinator by deadline

Susan Klein

EPA Region 7

901 N. 5th Street

Kansas City, KS 66101

(913) 551-7786



Reminders

- There are three types of competitive grants:
 - **A**ssessment
 - **R**evolving Loan Fund (RLF)
 - **C**leanup
- FY2010 Proposal guidelines for ARC grants available at:
www.epa.gov/brownfields/applicat.htm
or: www.grants.gov
- Remember the FY10 guidelines are segregated by ARC type! **Be sure to follow the correct set of guidelines!**



Reminders

- Be sure to answer every criterion as completely as possible
 - If NA, state why
- Be sure to be as specific as possible in all responses
- Tie all responses to your targeted community as specifically as possible
- Use the proposal *checklists* at the end of the ranking criteria section (Section V.D)



Reminders

- A *current* letter from the state or tribal environmental authority acknowledging that the applicant plans to conduct or oversee assessment and/or cleanup activities and to apply for grant funds
- A site-specific petroleum determination requires an ADDITIONAL letter from the state/tribal environmental authority
- If you are applying for multiple types of grants, you may submit **one letter** acknowledging all relevant grant activities (including the type of grants)
- A *current letter must be provided as an attachment to EACH proposal*



What's New FY 10 Proposal Guidelines

NEW! Revolving Loan Fund only - only applicants who have NOT previously received funding will be considered for FY 2010 awards

NEW! Cleanup only - must be able to demonstrate ownership of the property by the application deadline, October 16, 2009

NEW! May submit proposals electronically at bfcompetition@epa.gov



Assessment Grant Program

- Applicant may apply in ONE community-wide assessment proposal for \$200k Hazardous Substance and \$200k Petroleum, for a combined total of \$400k
- Assessment Coalitions
 - Up to \$1 million for hazardous substance and/or petroleum (e.g. \$500k hazardous, \$500k petroleum)
 - Requires 3 or more eligible entities
 - Must assess a minimum of 5 sites
 - Coalition members are *not eligible* to apply for individual, community-wide or, site-specific assessment grants in the year they apply as part of a coalition



Assessment Applicant Options

An applicant applying for an assessment grant can do the following combinations:

- Up to 3 grant proposals (2 community-wide not to exceed \$400k and 1 site-specific not to exceed \$350k).

OR

- 1 grant as part of a coalition not to exceed \$1 M if not applying for individual assessment funds.

Community Wide	Site Specific	Coalitions
Up to \$200,000 for hazardous substances <i>and</i> \$200,000 for petroleum addressing the same community.	Up to \$200,000 for petroleum or hazardous substances (comingled)	Up to \$1 million per coalition. <i>Coalition Members can NOT apply for individual assessment funding.</i>
	May request a waiver for up to \$350,000	
Maximum Combined Amount \$400,000	Maximum Amount \$350,000	Maximum Amount \$1 million



Cleanup Grant Program

- Community Notification
 - **Must** provide the community with notice of your intent to apply for an EPA brownfields grant(s), provide an opportunity to comment, hold a meeting, and respond to comments
 - Applicants who are submitting more than one proposal may plan to have a single community notification ad and meeting
 - All targeted communities, however, must receive the notification and be provided an opportunity to comment on each proposal relevant to their community

Cleanup Only

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Community Notification

- Place an ad (or equivalent) in your local newspaper that covers the area targeted by your proposal at least two weeks prior (by October 2, 2009) to the submittal date. The ad must:
 - Clearly communicate that a copy of the grant proposal is available for public review by indicating in your ad where the draft proposal is located (e.g. town hall library, web site).
 - Indicate that you will accept comments on the draft proposal.
 - State the date and time of a public meeting that you must hold prior to proposal submission.
 - See page 19 for necessary proposal attachments

Cleanup Only

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Cleanup Grant Program



Must have FEE SIMPLE TITLE by October 16, 2009

- ASTM E1903-97 Phase II or equivalent needs to be done before application deadline
- Note Section VI.F Programmatic Requirements
 - Community Relations Plan
 - Administrative Record and public notice of it
 - Analysis of Brownfields Alternatives (ABCA)
 - Public Notice of ABCA and written responses to comments received

Cleanup Only



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Ranking Criteria

- 4 Ranking Criteria Sections for ARC applicants:
 - Community need
 - Project description and feasibility of success
 - Community engagement and partnerships
 - Project benefits
- Total possible points for each grant type is 100

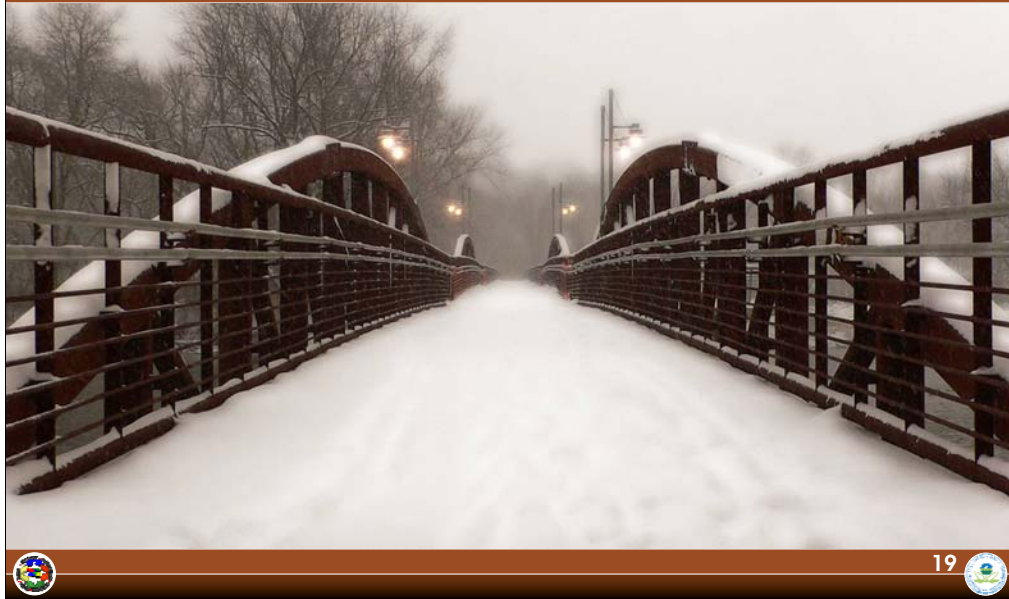


Ranking Criteria

- Community Engagement and Partnerships
 - Community-based Organizations [Section V.B.3.c]
 - Support letters from EACH referenced organization are REQUIRED
 - Proposal attachment
 - Must describe organization
 - Must describe role in the project
 - Must describe commitments to the project
 - "Grass roots" organizations



Additional Resources



EPA Region 7 Brownfields Team

- Susan Klein, Brownfields Coordinator
 - (913) 551-7786
- Devin Pollock, Assessment Lead
 - (913) 551-7275
- Jim Seiler, Revolving Loan Fund Lead
 - (913) 551-7773
- Deborah Kennedy, Cleanup Lead
 - (913) 551-7628
- State Response Program Coordinators
 - Deborah Kennedy, Iowa (913) 551-7628
 - Devin Pollock, Kansas (913) 551-7275
 - Alma Moreno Lahm, Missouri (913) 551-7380
 - Jennifer Morris, Nebraska (913) 551-7341



State Brownfield Leads in Region 7

- Iowa Department of Natural Resources
Mel Pins
(515) 281-8489 or mel.pins@dnr.ia.gov
- Kansas Department of Health and Environment
Doug Doubek
(785) 291-3246 or ddoubek@kdheks.gov
- Missouri Department of Natural Resources
Jim Belcher
(573) 751-5537 or jim.belcher@dnr.mo.gov
- Nebraska Department of Environmental Quality
Charlene Sundermann
(402) 471-6411 or charlene.sundermann@nebraska.gov



Web-Based Resources

- FY09 ARC Proposal Guidelines
<http://epa.gov/brownfields/applicat.htm>
- FY09 ARC Frequently Asked Questions (FAQ)
<http://epa.gov/brownfields/applicat.htm>
- Fact sheet on Changes to Brownfields ARC Grant Guidelines
http://epa.gov/brownfields/publications/arc_factsheet.pdf
- Fact sheet on Brownfield Assessment Coalitions
<http://epa.gov/brownfields/publications/fy2009moa.pdf>



Web-Based Resources

- Region 7 Brownfields Information
Online
www.epa.gov/region07/cleanup/brownfields
- SmartE-Online Sustainable Management Approaches
and Revitalization Tools
www.smarte.org



Question & Answer



Question & Answer Submission Requirement

Q: Are the support letters from the community based organizations included in the 18-page limit for the narrative proposal or are they additional pages?

A: *The support letters are attachments and do NOT count toward the 18-page limit. While letters of support are not part of the page limits, letters should only be included from the organizations discussed within the narrative.*



Question & Answer Submission Requirement

Q: How many letters of support should or can I have?
Do you have a maximum and minimum?

A: *There is no minimum or maximum; use good judgment and provide enough to show 'grass roots' community support for your project.*



Question & Answer Assessment

Q: Does an eligible entity need to also own the property to be eligible for an assessment application?

A: *No, property ownership is not necessary for assessment grants.*



Question & Answer Assessment

Q: Regarding Assessment Coalitions, if one coalition member has an ineligible property, can that property be assessed by another?

A: *No, an ineligible property for one is an ineligible property for the entire coalition.*



Question & Answer Assessment

Q: Should a community-wide application discuss specific sites even though we have not yet done site selection?

A: *A more competitive proposal will indicate some of the sites considered for assessment and the types and amounts (if known) of contamination and the potential health risks associated with these types of sites.*



Question & Answer Assessment

Q: If an applicant submits a single proposal combining \$200K hazardous substances and \$200 petroleum in a community-wide assessment, is it possible to be awarded only one type of funding?

A: *Yes, depending on the score and its ranking relative to other proposals, it is possible for a combined proposal to be broken out and only the hazardous substances or the petroleum portion funded.*



Question & Answer Cleanup

Q: What needs to be done to request a waiver on the \$200,000 funding for Cleanup grants?

A: *\$200,000 is the maximum amount of funding allowable under the Brownfields Law for Cleanup grants.*



Questions?



FAQs Submission

Q: Can I submit my proposal electronically?

A: *Yes, an applicant may submit a proposal via bfcompetition@epa.gov. Electronic applications must be received by 11:59 pm EDT on October 16, 2009 in order to be considered. Applicants also must still submit a hard copy to the region by the deadline. It is highly recommended that if you decide to submit electronically, you do so well in advance to avoid late submissions.*



FAQs Assessment

Q: Can a petroleum brownfields grant be used for incidental assessment or cleanup of hazardous substances?

A: *Yes, as long as the principal purpose of the assessment or cleanup grant is to assess or cleanup a petroleum-contaminated site.*



FAQs Cleanup

Q: Must I own the site when applying for a cleanup grant?

A: *Yes, new for the FY 2010 competition, applicants must own the site by October 16 2009 (the submission date) in order to receive grant funding.*



Please complete our online feedback form.

Thank You!



Thank You

After viewing the links to additional resources,
please complete our online feedback form.

Thank You

[Links to Additional Resources](#)

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